

GIVING TO ST LEONARDS



St Leonards
St Andrews, Fife

Please return this form to:

Development Office, St Leonards School, St Andrews, Fife, KY16 9QJ.

Telephone: 01334 472126 Email: development@stleonards-fife.org

PERSONAL DETAILS

Name:

Address:

Email:

HOW TO DONATE

Your donation can be made in one of the following ways:

By bank transfer to the following account:

St Leonards School Account Number 00105139 Sort Code 80-11-00 With Reference DEVT
Bank of Scotland, St Andrews Square, Edinburgh, EH2 2YR

By Cheque made payable to 'St Leonards School' and sent to St Leonards School, St Andrews, Fife, KY16 9QJ

By card over the telephone, by phoning +44 (0) 1334 472126

GIFT AID DECLARATION

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Boost your donation by 25p of Gift Aid for every £1 you donate. Gift Aid is reclaimed by the School from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below.

I want to Gift Aid my donation of £_____ and any donations I make in the future or have made in the past 4 years to St Leonards School.

I am a UK taxpayer and understand that if I pay less Income tax and/or Capital gains tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signed: _____ Date: _____

Please notify the School if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

St Leonards School, St Andrews, Fife, KY16 9QJ, Scotland Tel: +44 (0) 1334 472126 | stleonards-fife.org

St Leonards is registered as a charity with OSCR. The Charity registration number is SC010904